



203 ELBERT STREET – PO BOX 70 – ELBERTON, GA 30635-0070
(706) 213-3100 – cityofelberton.net

The Samuel Elbert
Hotel and Conference Center

Job Announcement Part-time Housekeeper

Posting date: April 10, 2025

Posting deadline: Open until filled

The City of Elberton and the Elberton Downtown Development Authority are seeking qualified applications for the Samuel Elbert Hotel and Conference Center located downtown.

NATURE OF WORK

A successful Housekeeper ensures the highest standards of cleanliness, hygiene and tidiness are maintained throughout the hotel. Housekeepers will come in contact with guests, will have positive guest interactions, and will make a pleasant and comfortable experience for our guests.

KNOWLEDGE, SKILLS, AND ABILITIES

The ability to read, write, and speak English fluently. The ability to pay attention to detail. The ability to work on own initiative and to work under pressure to meet quality standards and a strict schedule. The ability to lift up to 50 pounds.

EDUCATION, TRAINING, AND EXPERIENCE

All positions require a high school diploma or equivalent and successful completion of pre-employment screenings. Prior housekeeping or laundry experience is a must.

This job requires part-time weekend work, Saturday's and Sunday's from 9:00 a.m. until 1:00 p.m. Depending on occupancy work could go until 4:00 p.m.

Applications are available at www.cityofelberton.net (jobs). Interested applicants are encouraged to obtain a full job description from the City Clerk at 203 Elbert Street, Elberton, GA 30635.

The City of Elberton is an Equal Opportunity Employer and a Drug Free Workplace.