



## CITY OF ELBERTON, GEORGIA

### INVITATION TO BID

**PROJECT TITLE**                    **GROUP MEDICAL INSURANCE COVERAGE**  
**ISSUE DATE**                      Tuesday, March 13, 2026  
**DUE DATE**                         Friday, April 17, 2026 at 2:00 p.m.

#### **PURPOSE OF SOLICITATION**

The City of Elberton is soliciting sealed bids for qualified, Georgia-licensed insurance carriers to provide comprehensive group medical insurance for approximately 133 eligible employees. The objective is to secure high-quality health benefits that are cost-effective and provide a robust provider network.

#### **SUBMISSION DEADLINE**

Sealed bids will be received at the location listed below until **1:59 PM local time on April 17, 2026**. Any bid received after this exact time will be considered non-responsive and will be returned unopened to the bidder.

#### **BID SUBMISSION REQUIREMENTS**

Bids must be submitted in a sealed envelope clearly labeled on the outside with the following information:

- **Company Name**
- Project Title: **“GENERAL MEDICAL INS COVERAGE”**

#### **MANDATORY AFFIDAVITS**

In accordance with the Georgia Security and Immigration Compliance Act, all bidders must include a signed and notarized Contractor (E-Verity) Affidavit with their submission. Failure to include this affidavit will result in automatic rejection of the bid.

#### **TO OBTAIN BID PACKET:**

Contact Office of the City Clerk, Cindy Churney via email at [cchurney@cityofelberton.net](mailto:cchurney@cityofelberton.net).

#### **RESERVATION OF RIGHTS**

The City of Elberton reserves the right to reject any or all bids, to waive any technicalities or informalities, and to award the contract in the best interest of the organization.

**Please note that finalists may be invited to present their plans to the review committee. Scheduling will be coordinated as needed.**