

CITY OF ELBERTON
REGULAR MEETING OF THE MAYOR AND COUNCIL
Monday, October 1, 2018 – 5:30 p.m.

Pursuant to due call and notice thereof the meeting of the Mayor and Council convened at 5:30 p. m. on Monday, October 1, 2018 in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Hunt, Parham, and Prince; City Attorney Jenkins, City Manager Dunn and City Clerk Churney.

Mayor Guest called the meeting to order. He led the assembly in the Pledge of Allegiance and in prayer.

Council Member Butler motioned to approve the minutes of the September 10 meeting, seconded by Council Member Parham and the motion passed unanimously (Butler, Colquitt, Hunt, Parham, Prince).

Council Member Hunt placed Ordinance 2203 on second reading for consideration:

ORDINANCE 2203

**AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP
OF THE CITY OF ELBERTON; AND FOR OTHER PURPOSES.**

Council Member Hunt motioned to waive the reading, seconded by Council Member Prince and the motion to waive passed unanimously. City Manager Dunn read the Ordinance in its entirety at the September meeting. Council Member Hunt motioned to adopt the Ordinance, seconded by Council Member Prince and the motioned passed unanimously with a vote of 5-0 (Butler, Hunt, Colquitt, Parham, Prince).

Council Member Butler motioned to approve the consent agenda as submitted, seconded by Council Member Parham and the motion passed unanimously (Butler, Hunt, Parham, Prince, Colquitt).

1. Accepted the expenditures that exceed the City Manager's purchasing authority.
2. Authorized the Mayor and City Clerk to execute the necessary documents with the Downtown Development Authority for a loan from the Revolving Loan Fund for the rehabilitation of two downtown buildings located at 17 & 21 N. McIntosh Street in the amount of \$125,000.00.

City Manager Dunn presented the following reports:

- Financial Report ending August 30, 2018.
- Consideration of a request to partner with and a bid on surplus property from the Elberton Housing Authority for the new homeowner construction project. After discussion, Council Member Butler motioned to accept \$12,000 for all three properties (713 Granite Street, 119 S. Thomas Street, and 1.94 tract on Oglesby Boulevard) as proposed by the Elberton Housing Authority. Council Member Prince seconded the motion and it passed unanimously (Butler, Hunt, Parham, Prince, Colquitt).

- Monthly reports on activities of various departments.

HUMAN RESOURCES:

The department completed the Anti-Drug and Alcohol Plan update as required by working with the Municipal Gas Authority of Georgia (MGAG) regulatory compliance service. The plan is scheduled for audit by the Public Service Commission (PSC) on October 10.

Mr. Randy Briskin will be available at City Hall on October 2nd to meet answer questions regarding the 457(b)/401(a) retirement plan.

CITY CLERK:

Ms. Churney attended the Georgia Clerks Education Institute on September 11 in Athens. Clerks are required to obtain 30 hours of training during a 3-year period.

The Tree City USA recertification application and the Tree City Growth Award application was submitted this month.

Alcoholic license renewal applications will be mailed next month. The deadline to submit the 2019 renewals is November 15th.

FIRE DEPARTMENT:

The Fire Department responded to 23 alarm calls for the month of September 2018. These calls consisted of 2 vehicle accidents, 14 medical emergencies, 5 false alarms, 1 gas leak, and 1 Assist police. The department conducted 6 fire inspections, 3 pre-plans, and issued 5 burn permits. The Fire Department also conducted 468.25 hours of in-house training and 36 hours out of station training for the month as well.

BUILDING INSPECTOR:

The building inspection department issued 14 permits for the month of September 2018. The department issued 1 building permit, 4 electrical permits, 1 HVAC permit, 4 sign permits, and 1 demolition permit. During this same period there were 6 building inspections, 6 electrical inspections, 4 plumbing inspections, 2 land disturbance inspections, 2 demolition inspections, 1 mechanical inspection, and 5 sign inspections.

POLICE DEPARTMENT:

The EMH Wellness Center hosted their annual 5K road race. There was a good turnout for the event. Everyone enjoyed themselves and no problems were noted. Major Seymour, along with on duty officers and the fire department handled the traffic detail for the event.

The opening football game Elbert v. Hart was staffed by numerous personnel from the police department and sheriff's office with no serious incidents occurring. One officer also was used to police McDonalds after the game due to large crowds. All personnel costs for both venues were reimbursed to the city with the exception of Chief Welsh and Officer David who did not charge for their time.

The department also worked the ECCHS JROTC "Color Run" at the high school. This 5K run was handled by personnel from the Police Department, EMS, and the City Fire Department. The race was a competition with other ROTC units.

The Elberton Police Department released their monthly activity for the month of August 2018. The department recorded:

- 1117 Calls for Service
- 285 Vehicle Traffic Stops
- 99 Incident Reports were filed
- 246 City Court cases made
- 20 Traffic accidents were investigated
- 61 People were arrested for various charges
- 4 Person was arrested for Driving under the Influence
- 10 Drug related charges were made
- 83 Department Training Hours

The Part 1 crimes are the (UCR) Uniform Crime Reports that are sent to the FBI on a monthly basis. The Part 1 crimes for August 2018 are as follows:

	August 2018	July 2018	% Change +/-
Homicide:	0	0	No Change
Rape:	0	0	No Change
Robbery:	1	0	Up by one incident
Assault:	8	13	Down by 38.4%
Burglary:	1	2	Down by 50%
Theft:	19	10	Up by 90%
Auto Theft:	0	0	No Change

WATER & SEWER:

The crews repaired a water leak on Mercer Drive and replaced an angle valve on South Thomas Street. The crews asphalted holes created when repairing water leaks. The crews tested residential water meters for accuracy as part of the water loss control plan on South Thomas Street, Myrtle Street, Church Hill Road, South Tusten Street, Edwards Street and Park Street. In all 135 meters were tested during the month of September.

The crews repaired a 4 inch drain line at the walking trail. The crews continued to cut ROW's in the southern section of the sewer collection system.

The crews replaced an exhaust fan on the #1 blower at the Falling Creek Treatment Plant. The crews replaced the belt press wash water pump at the Fortson's Creek Treatment Plant. The crews pulled and cleaned the reuse pump at the Falling Creek Treatment Plant.

The crews cut the grass at the Filter Plant. The crews finished belt pressing the alum sludge from the Filter Plant. The crews also cleaned and pressure washed the Filter Plant belt press building.

ELECTRIC:

The Electric Department cut and removed 4 large dead trees at the walking trail. The Department also installed a new three phase service at M and S Electric. The Department had to replace a bad section of underground triplex at the walking trail that fed lighting. The department also rolled up all of the old wire on the second section of the Circuit 1512 conversion, and we currently have the last section alleyed out and ready to pull wire. The department removed the patriotic banners from the downtown area as well.

CITY MARSHAL:

This office had conducted an investigation of unauthorized usage of electric utilities at a residence on Porter Drive. Upon completing investigation state warrants were obtained against the offender for: Interference with Public utilities, Theft by Receiving stolen property, and Theft of Services.

PUBLIC WORKS:

Construction of the new upstairs apartments on McIntosh Street continues. Sheet rock work is nearly complete. New glass panes are currently being installed in the exterior windows.

The street division repainted faded areas of the 2 hour parking lines on the square and also painted new angle parking spaces on Church Street at the intersection of Thomas Street.

The street division completed another round of pothole patching and repaired various utility cuts in roadways.

NATURAL GAS:

Harrison & Harrison contractor started the construction on Hunt Road on September 13. As of September 20, approximately 4,500 feet of pipe was installed, and approximately 150 feet of rock was encountered. The total project distance is 16,500 feet.

The Northwest Elbert expansion project including Bennett Road, Rehoboth Road, to King Hall Mill Road has been put to bid. Bid opening is in October, and upon evaluation will be presented at the November meeting. This project will serve 16 chicken houses with the potential for 12 more.

The Natural Gas Department has disconnected the remaining bare line to the best of our knowledge that we have in the system. We installed 5000' of 4" PE on Coldwater Rd to James Brown's poultry houses and 2500' of 4" PE on Thirteen Forks Rd to Scotty Bailey's poultry houses. All regulators and reliefs have arrived and will be installed to activate both locations hopefully next month.

ELBERT THEATRE:

There were 26 events including *The Meg* and *Peppermint* movie showings; N. Downer's *It Takes Three* performance; Encore Productions' *Are You Being Served?* rehearsals & performances and *All My Sons* auditions & rehearsals; and S. Plummer's auditions at the Elbert Theatre & Arts Center from Aug 28-Sept 24.

A total of 940 patrons visited the Elbert Theatre & Elberton Arts Center between Aug 28-Sept 24.

ELBERT HOTEL:

The hotel occupancy for September to date is 33.2%. Last year it was higher due to the Hurricane Irma guests. This includes 114 nights of stay.

MAIN STREET ELBERTON:

The month of September was a great month for Main Street and the DDA. We hosted the 11th Annual Granite City BBQ Festival and 2nd Annual Corn Hole Tournament. We had twenty BBQ teams compete this year, compared to last year's twelve teams. We had an estimated crowd of 1000, but this is hard to judge since we do not charge or sell admissions. The Corn Hole tournament that was hosted by Main Street and ECCHS Wrestling team had 30 teams compete and raised approximately \$1,500 that will go directly to the Wrestling team. Main Street and the DDA will issue the Ministerial Alliance \$1,000.00 scholarship (from the proceeds of the BBQ Festival) where they will select four high school students to receive scholarships.

We also hosted another USDA Rural Repair and Rehab Loan and Grant Application session on September 24, 2018. We had over twenty new applicants apply for repair and rehab loans and grants. USDA will review these applications over the next month. Main Street will advise on how many applications were awarded and the dollar amount in the next managers' report.

Main Street has been working with a broker who is representing a potential new food chain restaurant interested in Elberton. Main Street has provided him with all requested information. Main Street will keep monthly updates on the progress.

Matters to be presented by the City Attorney:

- Dilapidated housing report.

Mayor Guest asked for a motion to move into executive session for the purpose of consulting legal counsel pertaining to pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the authority or any officer or employee or in which the authority or any officer or employee may be directly involved as permitted by O.C.G.A. 50-14-3(b). Council Member Colquitt motioned to close the meeting and move into executive session, seconded by Council Member Parham and the motion passed unanimously (Butler, Colquitt, Hunt, Prince, Parham).

Council Member Colquitt motioned to move out of executive session and reconvene the regular meeting, seconded by Council Member Hunt and the motion passed unanimously (Butler, Colquitt, Hunt, Prince, Parham).

There being no further business to come before Council, upon proper motion and second the meeting was adjourned.