

## **Part-time Housekeeper**

**Posting date:** January 4, 2019

**Posting deadline:** Open until filled

The City of Elberton and the Elberton Downtown Development Authority are seeking qualified applications for the Samuel Elbert Hotel and Conference Center located downtown.

### **NATURE OF WORK**

A successful Housekeeper ensures the highest standards of cleanliness, hygiene and tidiness are maintained throughout the hotel. Housekeepers will come in contact with guests, will have positive guest interactions, and will make a pleasant and comfortable experience for our guests.

### **KNOWLEDGE, SKILLS, AND ABILITIES**

The ability to read, write, and speak English fluently. The ability to pay attention to detail. The ability to work on own initiative and to work under pressure to meet quality standards and a strict schedule. The ability to lift up to 50 pounds.

### **EDUCATION, TRAINING, AND EXPERIENCE**

All positions require a high school diploma or equivalent and successful completion of pre-employment screenings. Prior housekeeping or laundry experience is a must.

This job requires varying schedules including some weekends and holidays and extended hours as business dictates.

***Scheduling is flexible for all days of the week.***

Applications are available the Elberton City Hall located at 203 Elbert Street, Elberton, GA 30635, Monday through Friday, 8:00 a.m. to 4:30 p.m. Interested candidates should submit an application immediately.

***The City of Elberton is an Equal Opportunity Employer and a Drug Free Workplace.***