

**CITY OF ELBERTON**  
**REGULAR MEETING OF THE ELBERTON MAYOR AND COUNCIL**

Monday, November 4, 2013 – 5:30 p.m.

Pursuant to due call and notice thereof the Regular Meeting of the Mayor and Council convened at the above date and time in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Hunt, Seymour, and Paul; City Manager Dunn, City Attorney Phelps, and City Clerk Churney.

Mayor Guest called the meeting to order and led the assembly in the Pledge of Allegiance. Council Member Seymour led the assembly in prayer.

Council Member Hunt motioned to approve the minutes of the October 7, 2013 Regular Meeting as submitted. Council Member Seymour seconded the motion and it passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt).

Reports. Controller Kevin Eavenson presented the Financial Report through September 2013 is enclosed for review.

General Fund	\$ 5.2 million
Combined Utilities Fund	\$ 26.5 million
Elberton Technology Services Fund	\$ 281,532
Solid Waste Fund	\$ 18,869
Unrestricted Investments-General Fund and Utility Fund	\$ 5.2 million
Restricted Investments (SPLOST & Utility Funds)	\$ 2.6 million

Mrs. Phyllis Brooks requested to speak on behalf of the Chamber of Commerce. Council Member Paul motioned to hear Mrs. Brooks, seconded by Council Member Butler and the motion passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt). She thanked the City for their help and support in the Granite City Fall Festival. She added that this had been the most attended festival that they have had.

Ms. Brenda Sondej requested to speak with regard to her utility bill at 503 Shelton Avenue. Council Member Hunt motioned to hear Ms. Sondej, seconded by Council Member Paul and the motion passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt). Ms. Sondej stated that her utility bill ranged from \$420 to \$600 per month, which she felt was too high. Council Member Paul recommended Ms. Sondej make an appointment with the City Manager to discuss possible energy savings options.

Council Member Paul introduced the following Resolution:

**RESOLUTION**

A Resolution by the Mayor and Council of the City of Elberton approving the execution of an Intergovernmental Contract among the City of Elberton, the Elbert County Board of Commissioners, and the Elbert County Board of Education for the purpose of removing and remediating dilapidated property at 390 Mill Street in the City of Elberton.

**WHEREAS**, the Elbert County Board of Education (the “School District”) is the owner of certain real estate, with improvements (“the property”), at 390 Mill Street; and

**WHEREAS**, the property has been determined to be in a state of dilapidation and disrepair such that the property is a public health hazard and a danger to the public; and

**WHEREAS**, the City of Elberton, the Elbert County Board of Commissioners, and the School District have agreed to cooperate and work together to remediate the property, and the parties have agreed that the cost of remediation will be significantly less by working together, which is in the public interest.

**NOW THEREFORE**, be it resolved and it is hereby resolved by the Mayor and Council of the City of Elberton the Intergovernmental Contract, in the form of Attachment “A,” to remediate the property known as 390 Mill Street is approved, and that the Mayor, City Manager, and City Clerk are authorized and directed to execute the intergovernmental contract and other documents that may be necessary to effect the purposes of this Resolution.

City Manager Dunn read the Resolution in its entirety. Council Member Butler motioned to adopt the Resolution as read, seconded by Council Member Hunt and the motion passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt).

Council Member Colquitt asked to remove items 4 and 7 from the consent agenda for further discussion. Council Member Butler motioned to approve the consent agenda as amended, seconded by Council Member Colquitt and the motion passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt).

1. Approved the expenditures that exceed the City Manager’s purchasing authority.

Department: Public Works Prince Street stormwater pipe replacement project – 1300 square yards of 2” asphalt paving plus 6” milling of existing asphalt.	
Vendor:	Price:
Stratton and Sons <b>Recommended</b>	\$19,210.00
ER Snell	\$23,080.00
Department: Electric Electric System Protection and Coordination Plan Implementation, 480 lightning arrestors, 80 t-brackets.	
Vendor:	Price:
Irby <b>Recommended</b>	\$12,044.00
HD Supply	\$12,824.00
Gresco	\$15,277.60
Department: Electric Electric System Protection and Coordination Plan Implementation, 559 cut-outs 8.3.	

Vendor:	Price:
Irby	\$30,074.20
HD Supply	\$29,068.00
Gresco <b>Recommended</b>	\$27,329.51
Department: Electric Electric System Protection and Coordination Plan Implementation, 3 gang operated switches, 675 l-brackets.	
Vendor:	Price:
Irby	\$13,033.50
HD Supply <b>Recommended</b>	\$12,288.00

2. Approved the calendar of regular meeting dates for the Mayor and Council for 2014.

Holiday	Date
Martin Luther King Day	<b>Monday, January 20</b>
Good Friday	<b>Friday, April 18</b>
Memorial Day	<b>Monday, May 26</b>
Independence Day	<b>Friday, July 4</b>
Labor Day	<b>Monday, September 1</b>
Thanksgiving	<b>Thursday, November 27</b>

	<b>Friday, November 28</b>
Christmas Eve	<b>Wednesday, December 24</b>
Christmas Day	<b>Thursday, December 25</b>
New Year's Day	<b>Thursday, January 1 (2015)</b>

3. Approved of the calendar of holidays for 2014.

Monday, February 3
Monday, March 3
Monday, April 7
Monday, May 5
Monday, June 2
Monday, July 7
Monday, August 4
Monday, September 8
Monday, October 6
Monday, November 3
Monday, December 1
Monday, January 5 [2015]

4. Approval of an Intergovernmental Agreement with Mountain Education Charter High School for police security services was removed for further discussion.
5. Approved a lease agreement with Elbert County Little League for use of recreation ball field and park located at 115 Heard Drive.
6. Authorized an amendment the Human Resources policies and procedures manual and employee handbook.
7. Authorization to execute an agreement with Rutledge Alcock Architects for architectural and related services for the Samuel Elbert Hotel was removed for further discussion.

Intergovernmental Agreement with Mountain Education Charter High School for police security services was removed for further discussion. Council Member Colquitt asked if the City would be responsible for paying the police officers that worked at the school. City Manager Dunn stated that the City would be responsible since the school would be paying the City directly for the service. Council Member Colquitt asked if the City would profit from the service financially. City Manager Dunn stated that the City would break even.

Agreement with Rutledge Alcock Architects for architectural and related services for the Samuel Elbert Hotel was removed for further discussion. Council Member Colquitt asked about the process of selection. City Manager Dunn stated that Rutledge Alcock Architects was selected based on the responsiveness of the qualifications submitted in the RFQ and other information presented in person during an interview.

Council Member Colquitt motioned to approve the Intergovernmental agreement (4) and agreement (7) as discussed above, seconded by Council Member Seymour and the motion passed unanimously (Butler, Hunt, Seymour, Paul, Colquitt).

City Manager Dunn presented the following reports:

- The public works department has started the Prince Street stormwater draining improvement project.
- The ElbertonNET expansion project has begun in terms of preparing the power poles for attachments.
- ElbertonNET television system acquired its 2,600 customer today and high speed acquired its 2,000 customer Friday.
- Total subscribers is nearing 2,970.
- Monthly report on the activities of various departments.

Matters to be considered by Council. Mayor Guest gave the oath of election superintendent for the November 5, 2013 Municipal General Election to City Clerk Churney.

Council discussed updating the priority listing for funding from the state for road paving; promoting the energy loan program this winter; and the updated report on dilapidated housing.

There being no further business to come before Council, upon proper motion and second the meeting was adjourned.