

CITY OF ELBERTON
REGULAR MEETING OF THE MAYOR AND COUNCIL
Monday, November 7, 2011 – 5:30 p.m.

Pursuant to due call and notice thereof the Regular Meeting of the Mayor and Council convened at 5:30 p. m. on Monday, November 7, 2011 in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Guest, Hunt, Seymour, and Paul; City Attorney Phelps, City Manager Dunn and City Clerk Churney.

Mayor Pro tem Hunt led the assembly in the Pledge of Allegiance and Council Member Paul led the assembly in prayer.

Mayor Pro tem Hunt motioned to approve the minutes of the October 3, 2011 regular meeting and the October 6, 2011 called meeting as submitted, seconded by Council Member Butler and the motion passed unanimously.

Controller Kevin Eavenson presented the Financial Report through September 2011 with the following net assets:

General Fund	\$ 4.3 million
Combined Utilities Fund	\$ 25 million
Elberton Technology Services Fund	\$ 1.1 million net loss
Solid Waste Fund	\$ 205,901
Unrestricted Investments-General Fund and Utility Fund	\$ 4.8 million
Restricted Investments (SPLOST & Utility Funds)	\$ 1.8 million

There were no scheduled speakers from the floor. Mrs. Phyllis Brooks with the Elbert County Chamber of Commerce expressed her appreciation for the City's assistance in making the Granite City Fall Festival such a success.

Council Member Seymour placed Ordinance 2169 on second reading with a heading as follows:

ORDINANCE 2169

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES FOR THE CITY OF ELBERTON, CHAPTER 22, LAND USE, ARTICLE II. ZONING, DIVISION 6, ALLOWABLE USES, SECTION 22-71, ALLOWABLE USES; AND FOR OTHER PURPOSES

The Ordinance was read in its entirety at the October meeting. Council Member Seymour motioned to waive the reading of the Ordinance, seconded by Council Member Colquitt and the motion passed unanimously. Mayor Pro tem Hunt motioned to adopt the Ordinance, seconded by Council Member Seymour and the motion passed unanimously.

Council Member Seymour placed Ordinance 2171 on second reading with a heading as follows:

ORDINANCE 2171

AN ORDINANCE OF THE CITY OF ELBERTON, GEORGIA, APPROVING AND AUTHORIZING, AMONG OTHER THINGS, (A) ITS ON-BILL FINANCING PROGRAM, (B) THE DEVELOPMENT BY CITY STAFF OF MINIMUM TERMS AND QUALIFICATIONS FOR CONTRACTORS FOR THE PROGRAM AND ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR SUCH CONTRACTORS, AND (C) ITS ON-BILL FINANCING UTILITY TARIFF.

The Ordinance was read in its entirety at the October meeting. Mayor Pro tem Hunt motioned to waive the reading of the Ordinance, seconded by Council Member Paul and the motion passed unanimously. Mayor Pro tem Hunt motioned to adopt the Ordinance, seconded by Council Member Paul and the motion passed with a vote of 4 for (Hunt, Paul, Seymour and Butler) and 1 against (Colquitt).

Council Member Seymour placed Ordinance 2172 on first reading with a heading as follows:

ORDINANCE 2172

AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF THE CITY OF ELBERTON; AND FOR OTHER PURPOSES.

The Ordinance was read in its entirety.

Council Member Seymour asked to remove item 1 from the consent agenda. Council Member Butler motioned to approve the consent agenda as amended, seconded by Council Member Seymour and the motion passed unanimously.

1. Approval of the expenditures that exceed the City Manager's purchasing authority was removed from the consent agenda by Council Member Seymour.

2. Approved the dues, travel and training for all city departments.

Police Department:

Scott Marunich
Criminal Investigation Course Walton County Sheriff's Office
Monroe, GA November 14-18, 2011
Registration: \$100.00 Travel: \$75.00

Fire Department:

Robert Perry
Confined Space Module 8 Hours Gainesville Fire Department
Gainesville, GA November 1, 2011
Travel: \$50.00 approx.

Kevin Jordan
Railcar Incident Response 8 hours
Georgia Public Safety Training Center Forsyth, GA
November 3, 2011
Travel: \$45.00

Kevin Jordan
EMR (Emergency Medical Responder)
Elbert County EMS Center Every Monday and Thursday night
Class will continue until November 21, 2011
No Cost

3. Adopted the calendar of holidays for 2012.
4. Adopted the calendar of regular meeting dates for 2012.
5. Authorized the execution of documents to lease Heard Drive facilities to Elbert County Little League Association.

Council Member Seymour inquired as to the reason why the bid for connectors, hardware and taps only had one bid response. City Manager Dunn stated that the other two vendors responded that they do not bid like that. He also stated that since the one bidder followed the procedures then he could not justify ruling them out. He added that the City has purchased from all three vendors in the past. Council Member Butler motioned to approve the expenditures that exceed the City Manager's purchasing authority, seconded by Council Member Seymour and the motioned passed unanimously.

RICHARD B. RUSSELL STATE PARK BROADBAND PROJECT -LABOR	
Southeast Utilities of Georgia/CCU Recommended	\$91,672.00
Cable East, Inc.	\$178,555.00
B & J Contracting	\$103,750.00
Advanced Power & Lighting, Inc.	\$217,025.00
Watts Brothers Cable Construction	\$115,995.00
Institutional Network Communications	\$186,469.00
Doug Costley Utility	\$151,560.00
Bigham Cable Construction	\$135,575.00
Hall Utility Contractors	\$274,040.00
Stevens Communications	\$150,578.00

Bid Opening, October 26, 2011. Recommendation based on low bidder.

RICHARD B. RUSSELL STATE PARK BROADBAND PROJECT –CABLE & CONDUIT	
Power & Telephone Supply Recommended	\$81,240.00
Norfolk Wire & Electronics	\$84,720.00
Utilicom Supply (incomplete)	\$38,100.00

Bid Opening, October 11, 2011. Recommendation based on low bidder.

RICHARD B. RUSSELL STATE PARK BROADBAND PROJECT –CONNECTORS, HARDWARE & TAPS	
Power & Telephone Supply Recommended	\$23,241.15
TVC Communications	No bid response
Tulsat	No bid response

Bid Opening, October 11, 2011. Recommendation based on low bidder.

RICHARD B. RUSSELL STATE PARK BROADBAND PROJECT –AMPS & LEs	
ComTech Services Recommended	\$13,205.00
First Choice Communications	\$13,325.00

Bid Opening, October 11, 2011. Recommendation based on low bidder.

ELECTRIC CAPITOL IMPROVEMENT PROJECT #181202NERO	
B & B Electrical and Utility	Recommended \$91,400.00
APL Power Services	\$170,000.00
Utility Lines Construction Service, Inc.	No bid response
Service Electric Co.	\$267,500.00
Marable Pirkle, Inc.	\$92,253.00
Pike Electric, LLC.	\$114,950.00
Doug Costley Utility	\$126,054.00

Bid Opening, October 26, 2011. Recommendation based on low bidder.

City Manager Dunn presented the following reports:

- The electric department will begin the McIntosh Street to Mill Street line rehab.
- The gas department has begun the bare steel replacement project on Heard Street.
- The bid tabulation for the State Park broadband project has been sent the USDA and OneGeorgia.
- Jones Street sidewalk should be complete this month.
- Consideration of changing the customer information system and financial software. The current software has been in place for 22 years. Changing the software will be very disruptive, but necessary. There have been two demonstrations this fall and a third has been scheduled for later this month. Staff hopes to have a recommendation at the December meeting.
- Monthly reports on the activities of various Departments

There being no further business the meeting was adjourned with a motion duly made and seconded.

Mayor

ATTEST:

City Clerk