

**CITY OF ELBERTON**  
**REGULAR MEETING OF THE ELBERTON MAYOR & COUNCIL**

Monday, May 3, 2010 – 5:30 p.m.

Pursuant to due call and notice thereof the Regular Meeting of the Mayor and Council convened at 5:30 p. m. on Monday, May 3, 2010 in Council Chambers of the Municipal Building, 203 Elbert Street with Mayor Guest presiding.

Present were: Council Members Butler, Colquitt, Hunt, Seymour, and Paul; City Attorney Phelps, City Manager Dunn and City Clerk Churney.

Mayor Guest called the meeting to order. Mayor Pro tem Seymour led the assembly in the Pledge of Allegiance and Mayor Guest led in prayer.

Mayor Guest omitted items F3 and F4 from the Agenda. He stated that amending the official traffic map of the City of Elberton designating various streets no parking zones and daytime parking only zones would be addressed at a public forum and the residence would be notified, if that was the desire of Council.

Council Member Butler motioned to approve the minutes of the April 5, 2010 Regular Meeting as submitted, seconded by Council Member Hunt and the motion passed unanimously.

Controller Kevin Eavenson presented the Financial Report through March 2010 with the following net assets:

General Fund	\$ 4.9 million
Combined Utilities Fund	\$ 20.7 million
Elberton Technology Services Fund	\$ 1.8 million net loss
Solid Waste Fund	\$ 235,200
Unrestricted Investments-General Fund and Utility Fund	\$ 4 million
Restricted Investments (SPLOST & Utility Funds)	\$ 456,768

Mr. Jackson McConnell, Chairman of the Elbert County Chamber of Commerce, reported on the activities of the Chamber. He also thanked the City for their longstanding commitment to the Chamber through the allocation of Hotel/Motel tax money for tourism purposes. Mayor Guest thanked the Chamber for their efforts.

Ms. Sissie Herring, Main Street Manager, reported on the upcoming activities and events downtown.

Council Member Paul placed Ordinance 2159 on first reading with a heading as follows:

**ORDINANCE 2159**

**AN ORDINANCE TO AMEND AND UPDATE CHAPTER 22, LAND USE OF ARTICLE VI, SOIL EROSION AND SEDIMENTATION CONTROL; TO REPEAL CONFLICTING ORDINANCES; AND FOR OTHER PURPOSES**

City Manager Dunn read the Ordinance in its entirety.

Mayor Pro tem Seymour placed Ordinance 2160 on first reading with a heading as follows:

**ORDINANCE 2160**

**AN ORDINANCE TO AMEND THE CODE OF THE CITY OF ELBERTON BY DELETING SECTION 3, "RATE SCHEDULES COMPLIANCE" OF CHAPTER 38, UTILITIES ARTICLE I AND ADDING A NEW SECTION 3, "APPLICABILITY AND TERMS OF PAYMENT" TO CHAPTER 38, ARTICLE I; AND FOR OTHER PURPOSES.**

City Manager Dunn read the Ordinance in its entirety.

Mayor Guest removed item 5 and Council Member Paul removed item 4 from the consent agenda for further discussion. Council Member Paul motioned to approve the consent agenda as amended, seconded by Council Member Colquitt and the motion passed unanimously.

1. Approved the expenditures that exceed the City Manager's purchasing authority was removed for further discussion.

**Elberton Utilities – Meter Reading Division**

Itron Fixed Network 2.0 software, FR clutter data, network design, and installation, to include billing software gateway and real-time outage reporting

- Itron Recommended \$38,750.00
- Sole source for Itron and its MVRs software*

1 Itron Collector Unit (CCU) and 4 Repeaters for the Fixed Network 2.0 system

- HD Supply Recommended \$11,700.00
- Electric Cities of Ga. bid for Itron equipment*

2. Approved dues, travel and training for all city departments as follows:

**Police Department**

Allen Lee  
Dynamics of Vehicle Pursuits  
GPSTC Forsyth, GA  
May 24, 2010  
Registration: None  
Travel/Lodging: \$25.00

Registration: None  
Travel/Lodging: \$270.00

Jason Bagwell/ Macon Clark  
Advanced Traffic Law  
GPSTC Forsyth, GA  
June 1-3, 2010

Mark Welsh  
Command College via Columbus  
State University  
Managing a Diverse Workforce  
Conyers, GA  
July 5-9, 2010  
Registration: None  
Travel/Lodging: \$508.00

3. Authorized the Mayor and/or City Manager to execute the necessary documents with Rushton & Company for FY2010 audit services. The fee is the same as the prior year, \$36,900.
4. The acceptance of the minutes, decisions and recommendations of the April 19 meeting of the Elberton Planning Commission was removed from the consent agenda for further discussion.
5. The acceptance of the Budget Calendar for Fiscal Year 2011 was removed from the consent agenda for further discussion.
6. Accepted the Personnel Policies and Procedures Manual/Handbook.
7. Authorized Main Street Elberton to close the following streets as requested:
  - a. Wednesday, May 12 at Richard's Restaurant for Bike Night, 6-9PM close James Street @ 5:30 for set up of DJ and tables.
  - b. Saturday, May 15 at Brookhaven Park for Picnic in the Park, 12-4PM, close the streets surrounding Brookhaven Circle at the park.
  - c. Saturday, May 22 on the square downtown for the Elberton Cup Bike Race, 2-10PM, entire square will need to be closed off, stage to be set in front of Old Skool Tadoo.
  - d. Saturday, June 5 on the square downtown for the Swingin' Medallions, 8-10PM, close the square @ 5PM for band set up. The stage needs to be placed in front of the fountain.
  - e. Monday, June 21<sup>st</sup> on McIntosh Street for Paddle Georgia 2010 Block Party for the boaters, 6-9PM, close McIntosh Street @ 5:30 for DJ to set up at the end of McIntosh (no stage needed).

Council Member Paul removed the acceptance of the minutes, decisions and recommendations of the April 19 meeting of the Elberton Planning Commission (EPC) for further discussion. Council Member Paul inquired as to the regulations involved in permitting a personal care home within an R-2 Zone. City Manager stated that a personal care home is permitted in an R-2 Zone but not in an R-1 Zone. Council Member Colquitt motioned to accept the minutes, decisions and recommendations of the EPC meeting of April 19, seconded by Mayor Pro tem Seymour and the motion passed unanimously.

Mayor Guest removed the acceptance of the Budget Calendar for FY2011 for further discussion. City Manager introduced a revised schedule as follows:

May 21, 2010	Submission of Budget to Mayor and Council
June 1, 2010	Called Meeting for the budget work session immediately following the regular work session
June 7, 2010	First Public Hearing at 5:30 p.m. before Regular Meeting for the purpose of obtaining written and oral comments pertaining to the proposed budget.

Called Meeting for the budget work session immediately following the Regular Meeting.

June 15, 2010

Second Public Hearing and adoption of FY2011 Budget at 5:30 p.m.

Council Member Colquitt motioned to accept the FY2011 Budget Calendar as submitted above, seconded by Council Member Hunt and the motion passed unanimously.

City Manager Dunn presented the following reports:

- Arnold and Lake Forest sewer main replacement almost complete
- Crestview Drive water main replacement pre construction meeting is planned this week.
- Electric rehab project will begin in the Jones Street area.
- Electric conversion project is 1/3 complete for the Church Street area.
- ElbertonNET – Expansion project was activated on April 23 for testing. One node is fully activated and has seven customers installed.
- Still working with the City of Washington to evaluate its wireless internet service. Staff has had training on the equipment and are making recommendations to them on how to handle customer service calls.
- Monthly reports on the activities of various Departments

Matters to be considered by Council. Council Member Colquitt inquired on the progress of the yard sales and peddlers license. City Manager Dunn stated that there is nothing to report at this time. He also inquired with regard to the Samuel Elbert Hotel. City Attorney Phelps stated that the building is scheduled for foreclosure May 4<sup>th</sup>.

There being no further business to come before Council, upon proper motion and second the meeting was adjourned.

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Mayor

ATTEST:

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City Clerk