

CITY OF ELBERTON, GEORGIA

REQUEST FOR PROPOSAL

RFP TITLE Demolition Services
ISSUE DATE January 30, 2019
DUE DATE February 20, 2019 at 2:00 p.m.

IMPORTANT NOTE: Indicate company name and RFP Title on the front of the sealed bid envelope.

The City of Elberton is seeking competitive **sealed bids** for all labor, materials, equipment and disposal costs required for demolition services for the properties described on page 3.

A Mandatory Pre-Bid Conference is required of all bidders. The conference date and time is Wednesday, February 6, 2019 at 2:00 p.m. at the site location of 123 N. McIntosh Street. A representative of the bidder must be present at the conference in order to be able to submit a bid. All interested bidders may contact Allen Lee at 706-213-3118 to schedule a site visit to view the project and location, but each bidder must attend the mandatory pre-bid conference.

All materials must be disposed of off-site at a certified landfill. Company receiving award of bid must provide to the City of Elberton proof of demolition permits required and general liability insurance. **Prior to payment, company must provide to the City of Elberton documentation for material disposal. Asbestos has previously been tested and abated at all of these properties. Asbestos abatement and disposal is not a part of this bid.**

Sealed bids will be received by the City Clerk of the City of Elberton until 1:59 pm local time on date stated above at which time they will be publically opened and read aloud. The bid opening will begin promptly at the appointed time at City Hall located at 203 Elbert Street. No bids may be submitted after the bid opening begins. The bidder is solely responsible for the timely submission of his bid. No bid may be withdrawn for a period of forty-five (45) calendar days after the bid opening.

The City reserves the right to evaluate bids, to reject any and all bids, to waive formalities within the scope of authority, and further specifically, the city reserves the right to make award in the best interest of the City of Elberton.

Direct all questions on bidding procedure to:

Cindy Churney, City Clerk
706-213-3105
cchurney@cityofelberton.net

Direct all questions on the scope of work to:

Allen Lee, City Marshal
706-213-3118
alee@cityofelberton.net

INSTRUCTIONS AND CONDITIONS

These conditions are an integral part of this bid, and the vendor must comply with them.

1. Company must bid on bid sheet and certification (page 3) as requested.
2. Company should make a copy of bid for his/her file.
3. The City reserves the right to evaluate bids, to reject any and all bids, to waive formalities within the scope of authority, and further specifically, the city reserves the right to make award in the best interest of the City of Elberton.
4. Each company must sign the bid with his/her signature and shall give his/her full business address on the form provided in this bid.
5. The City of Elberton operates on an equal opportunity basis in its bidding policy. Bidding is open to all interested parties, in compliance with national, state and local laws.
6. Bids must be in sealed and marked “**Demolition Services**” on the outside of the envelope.
7. No late bids will be accepted.
8. Bids will be opened and read publically at City Hall, 203 Elbert Street, Elberton, GA 30635 on the specified date and time.
9. No bid award will be made at the time of opening. The successful company will be contacted immediately following the bid approval by the Elberton City Council. Bidders may contact the City Clerk at 706-213-3105 to find out the results of the bid award.
10. The City of Elberton is exempt from all federal excise tax and state sales and use taxes. However, depending upon the situation, the vendor may not be exempt from said taxes, and the City of Elberton is making no representation as to any such exemption.
11. Exceptions. The company shall furnish a statement on company letterhead giving a complete description of all exceptions to the terms, conditions and specifications. Failure to furnish the statement will mean that the company agrees to meet all requirements of the terms, conditions and specifications.
12. Upon award of bid, the company must present proof of general liability insurance in the amount of at least \$1,000,000.00.
13. All materials subject to demolition must be disposed of off-site at a certified landfill by the bidder. **Prior to payment, the company must provide to the City of Elberton all necessary documentation for material disposal.**
14. Company will be required to obtain demolition permits from the City of Elberton Building Inspection Office. However, there will be no charge by the City for obtaining these permits for this specific job.
15. **A Mandatory Pre-Bid Conference is required of all bidders. The conference date and time is Wednesday, February 6, 2019 at 2:00 p.m. at the site location of 123 N. McIntosh Street. A representative of the bidder must be present at the conference in order to be able to submit a bid.** All interested bidders may contact Allen Lee at 706-213-3118 to schedule a site visit to view the project and location, but each bidder must attend the mandatory pre-bid conference.
16. Asbestos testing and abatement has already been done on each of these properties. This bid does not include any asbestos abatement services.

BID SHEET & CERTIFICATION

The City of Elberton is seeking bids for demolition services for the following properties:

Note: Asbestos has been abated from properties previously.

Location	EC Tax Map Parcel No.	Description	Demolition Services per location
349 S. Oliver Street	E13-051	Commercial structure	\$
335 Willow Street	E26-162	Residential structure	\$
123 N. McIntosh Street 125 N. McIntosh Street 127 N. McIntosh Street*	E18-024 E18-023 E18-022	Two story brick commercial structure *See note below	\$

***The address at 127 N. McIntosh Street will not be completely demolished as the walls are common to the neighbor next door at 129 N. McIntosh Street. This bid will be for the demolition and disposal of 123 and 125, and only loose debris removal from the interior and exterior at 127.**

TOTAL BID AMOUNT FOR DEMOLITION SERVICES FOR ALL OF THE ABOVE:

\$ _____

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, equipment or service, that it meets or exceeds all the specifications contained herein, and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and federal law, and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid, all specifications as stated, all bid prices, and certify that I am authorized to sign for the bidder.

Company Name: _____

Mailing Address: _____

City/State/Zip: _____

Phone No.: _____ Fax No.: _____

E-mail: _____

Print Name: _____ Signature: _____

Title: _____ Date Certified: _____