

ANIMAL CONTROL OFFICER

Posting date: Monday, February 06, 2017

Posting deadline: until filled

Grade: 7

The City of Elberton is currently seeking qualified applicants for an Animal Control Officer within the Police department.

NATURE OF WORK

Under limited supervision, perform a variety of duties involved in the operation of the City's Animal Control Unit; patrols city streets to locate and apprehend lost and stray animals; answers calls and investigates complaints; verifies dog and other animal bites; and maintains department facilities and equipment; feeds and cares for animals; maintains daily log; assists in downtown traffic control.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge and skills in the operation and maintenance of equipment necessary to perform the functions of the division. The ability to communicate effectively and follow oral and written instruction.

EDUCATION, TRAINING, AND EXPERIENCE

High School Diploma or GED equivalent, valid Driver's License, pass a background check and drug screening; **preferably 1-2 years experience working around a variety of animals**; and the ability to obtain a valid Animal Control Certification within 12 months of date of hire.

This is a full-time position and compensation will be based on qualifications. Applications are available at City Hall, Monday – Friday, 8AM to 5PM. Submit completed applications to the City Clerk located at City Hall, 203 Elbert Street, Elberton, GA 30635. Interested applicants are encouraged to obtain a full job description from the City Clerk.

The City of Elberton is an Equal Opportunity Employer and a Drug Free Workplace.